

Background

Developed the municipal budget based on a review of:

- (1) Five (5) year averages actual expenditures
- (2) Current-year spending to date to assess budget requirements

Other budget considerations:

- Cost increases including skyrocketing fuel prices
- Union contract pay increases of 2.5% to 4%, new lieutenant position, new dispatcher
- 3% non-union pay increase, plus several increases based on merit, expansion of duties

Budgetary Summary and Impact

Budget Summary and Impact*

<u>Fund</u>	Proposed Funding	<u>% of total budget</u>	<u>% change</u>
Municipal	\$19,518,103 19,644,579	22.3% 22.4%	4.7% 5.4%
Capital (M)	\$1,563,000 \$1,613,000	1.8% 1.9%	-16.3% -13.6%
Schools	\$59,886,777	68.5% 68.3%	5.5%
Capital (S)	\$388,595	0.4%	0.0%
Debt	\$6,099,640	7.0%	0.7%
Total	\$87,504,452 \$87,632,591	100.0%	4.5% 4.7%

If accepted, the total tax levy would be \$68,145,692 \$68,273,831, an increase of 0.8% 1.0%

Proposed municipal budget would increase the tax rate by \$0.06 \$0.11, excluding any increase in the school appropriation

^{*}Town Council changes approved on 3/10/22 are shown in blue

No new bonds are proposed

- American Rescue Plan can help fund capital projects
- Unspent bond funds from Middle School Project may become available

\$15/hour minimum implemented

 Includes adjustments to pay for employees who were at or near the \$15 minimum, which also makes the Town more competitive in tough market for employers

Gasoline/Diesel costs skyrocketing

 Proposing further increases to gas/diesel budget for DPW, Fire, Police due to crisis in Ukraine, economic sanctions against Russia, global uncertainty

Town Council

Decrease Increase of 4.9% 11.3% (\$2,000 \$4,600) due to proposed reduction in Compost Pilot Program funding, and addition of \$6,600 for training and community events sponsored by the Committee on Diversity, Equity, and Inclusion

Town Manager

 Increase of 6.9% 9.4% (\$15,454 \$20,954) to account for a 3% salary increase and a reduction in the auto allowance budget, plus a new line item for COVID-related expenditures and a \$3,000 increase in funding for communications and access compared to FY2022

Board of Canvassers

- Increase of 34% (\$16,555)
- Due to election season, \$15/hour pay for poll workers, increased mailing expenses

Computer Operations

- New website will cost about \$5,000 per year; \$200/month Zoom fees added to budget
- Contract with IT consultant cost to increase by 3% in March 2023

Planning, Building & Resiliency

- 1.4% 10.1% increase (\$4,357 \$31,147)
- Council added \$26,790 in salary to fully fund and existing full-time position that was partially funded through the Spencer Trust and Computer Operations. Position will focus on communications and engagement, and continue serving as liaison to the business community
 - Employee Benefits increased \$4,586 for FICA and pension to make this change

Peck Center for Adult Enrichment

- 23.7% increase (\$28,394)
- Part-time employee brought to full-time in FY2022; part-time employees adjusted to meet \$15/hr.
 minimum

Police Department

- Increase of 5.8% (\$154,868)
 - Increase includes additional \$10,000 recommended for gasoline/diesel
- New lieutenant position (salary \$88,000) included in budget
 - Administrative position, responsible for accreditation, accountability (e.g., body camera program to be initiated)
 - New position in union contract;

Dispatch/Animal Control

- 15.7% increase (\$57,676)
- Additional dispatcher needed to ensure Dispatch is adequately staffed; also included in new 3-year
 Dispatch union contract

Public Works

- Increase of 6.0% 7.9% (\$162,705 \$213,705)
- \$25,000 increase for gasoline/diesel
- \$5,000 needed in response to recently amended union contract allowing for the hiring of four non-CDL laborers
- Increased tree maintenance by \$48,000, including \$30,000 added by the Town Council, to reduce yearlong backlog of tree maintenance requests
- Added \$1,000 to the Tree Planting budget, matching the FY22 amount
- \$59,500 estimated increase due to higher tipping fees

Refuse & Recycling

Mega contract increased by 4.5% (\$45,486)

Capital Budget

- Decrease of 16.3% 13.6% ((\$304,000 \$254,000))
 - FY2022 Capital Budget increased by \$500,000 at the FTM funding for affordable housing

Highlights:

- Fire Equipment: \$395,000. Planning Board recommends providing all funding necessary to replace all required self-contained breathing apparatus in FY2023 rather than spread over multiple years
- Fire Apparatus capital reserve fund: \$0 in FY2023. Future years will need to be increased to ensure adequate funding for vehicle replacement schedule
- Town Hall boilers: \$80,000. Both boilers are 26 years old and in need of replacement. Frequent service calls this winter.
- Bay Spring Community Center: \$40,000. Will increase funding in capital reserve fund to \$122,000 for siding project (cedar impressions)
- Town Hall paint: \$55,000. Will build up capital reserve fund to \$120,000 for repainting Town Hall trim

Capital Budget

Highlights (continued)

- Zoning Rewrite/Comp Plan Update: \$75,000. Funding for Comprehensive Plan update, to start in 2023 (\$150,000 estimate)
- Cybersecurity: \$20,000. Recommend new capital reserve to fund cybersecurity plan implementation
- Climate Mitigation Projects \$50,000 \$100,000 increase for planning and capital projects, including matching grants, to prepare and adapt for increasing threats related to a changing climate. An additional \$50,000 added by Council to help cover cost of Climate Action Plan
- Peck Center Improvements A/C Library Sorting Room: \$12,000 to extend air conditioning into the Library sorting room (newly renovated area next to TAP-IN)
- Miscellaneous Furniture & fixtures: \$12,000. For furniture and fixtures at Town Hall. Examples: new chairs in Council Chamber, additional storage needed in Land Evidence Vault